

The Republic of South Sudan  
Ministry of Agriculture and Food Security (MAFS)  
Single Project Coordination Unit (SPCU)

CLIMATE RESILIENT AGRI-FOOD SYSTEMS TRANSFORMATION (CRAFT-01)

Request For Expressions Of Interest  
(Individual Consultant: Finance Management Officer)

Agricultural Sector  
Financing Agreement reference: 2100155043468  
Project ID No.: P-SS-AA0-004

The Ministry of Agriculture and Food Security (MAFS) in South Sudan is a ministry in the current Revitalized Transitional Government of National Unity. The mission of MAFS is to enhance the quality of life for over 87 percent of the rural population in the Republic of South Sudan; through increased productivity, sustainable and quality production coupled with integrated planning and sustainable and environmentally sustainable management. MAFS envisions sustainable transformation of the country's agriculture sector into a vibrant and productive economic sector that contributes to economic growth, social wellbeing, national food and nutrition security and poverty alleviation.

The government of the Republic of South Sudan has recently received Funding form the African Development Bank (AfDB) to implement a new project under the Country Compact. **The overall objective of the first project** named "*Climate Resilient Agri-Food Systems Transformation (CRAFT-01)*" is to increase agricultural productivity and production, improve food security and build resilience in South Sudan. **The Specific objectives of the project include:** 1) scaling up climate-adaptive technologies and production systems, 2) developing women and youth-led businesses in priority value chains, 3) promoting digital agricultural and climate advisory solutions and, 4) build vocational, technical and entrepreneurship skills for more job opportunities for women and youth.

This project, together with other projects funded by AfDB<sup>1</sup> are expected to address the major constraints to agriculture production and productivity and facilitate overall achievement of the four strategic objectives of the agriculture sector. The ongoing AfDB-funded projects are all focused on improving food security by increasing agricultural production and building the resilience of the people of South Sudan to mitigate the risks of climate change and the effects of other external factors.

**Objectives**

The primary objective of the Finance Management Officer is to:

- The overall objective of the assignment is to execute accounting and financial management responsibilities for CRAFT -1 in full adherence and compliance to AfDB financial

<sup>1</sup> Build Resilience for Food and Nutrition Security (BREFONS), Agricultural Markets, Value Addition and Trade Development Project (AMVAT); Strengthening Emergency Preparedness and Response to Food Crisis (SEPREP); Climate Resilient Agri-Food Systems Transformation Program-Project 1 (CRAFT-1) and Leveraging Digital Systems for Emergency Preparedness and Response to Food Crisis (EMERGENSYS).



management guidelines, procedures, regulations and closely follow project implementation manual and grant agreement between MAFS, AfDB and FAO.

### Key Responsibilities

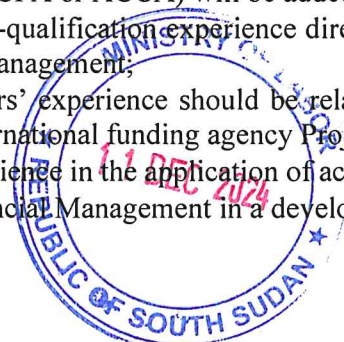
- Effectively participate in the annual work plan and in consultation with the team, prepares annual budget ensuring proper costing in line with the procurement plan and project objective.
- Set the chart of account and post the approved annual budget into the accounting software.
- Review payments/journal vouchers for completeness and ensure they are in line with the financial procedures, control and meet donor requirements.
- Maintain up to date accounting records, ledgers and all financial transactions of the project using acceptable computerized accounting software.
- Monthly/periodically generates budget versus actual expenditures and advise the project team on the budget absorption and trend of expenditure.
- Ensure that disbursements are made in accordance with financing agreements, approved annual budget, work plan and consider the disbursement procedures in the implementation manual.
- Prepare and submit quality monthly, quarterly and annual project financial management reports through MAFS to the donor and maintaining accurate records of all the financial transactions.
- Review staff advance liquidation reports and ensure timely liquidation, data entry into accounting software and timely follow up of any overdue advance.
- Review and ensure all monthly bank reconciliation statements are prepared in timely manner, accurately reflecting the balances in the bank accounts for the project and are filed accordingly.
- Prepare and ensure that withdrawal applications are timely submitted to the AfDB for timely disbursement and for availability of funds for project activities.
- Undertake active engagement to follow up with implementing partners to ensure timely submission of various accountability reports and review the financial reports to determine whether the disbursed funds have been used for its purpose and are in conformity to the contractual agreement.
- Consolidate various Implementing partners' financial reports with all project expenses incurred at PIU for submission to National Technical Committee and subsequently to AfDB after approval.
- Ensure timely submission of Withdrawal Applications to the donor through the electronic disbursements' platform, facilitate timely documentation and replenishment of the various Designated Accounts held by the respective projects.
- Undertake active role in preparation for internal and external auditors and liaise with them during the audit and respond to any query/management letter.

**Duration:** The assignment will be for a period of thirty-six (36) months with a possibility of extension subject to satisfactory performance.

### Qualifications

The ideal candidate for the Finance Management Officer position should possess the following qualifications:

- Bachelor's degree in accounting, finance, economics, business or any related fields from a recognized university; Master's degree will be an added advantage.
- Professional qualification (CPA or ACCA) will be added advantage
- At least eight years of post-qualification experience directly relevant to public sector and/or donor Projects' financial management;
- At least three of the 5 years' experience should be related directly with the AfDB, World Bank, IFAD or similar international funding agency Projects' financial management
- Good knowledge and experience in the application of accounting software.
- Experience of Project Financial Management in a developing country;





- Excellent written and oral communication skills, in English Language, to deliver complex technical documents, and reports,
- Excellent computer skills, including database use is required.

The MAFS now invites eligible individual consultants to indicate their interest in providing these services. Interested individual consultants must provide information indicating that they are qualified to perform the services by sending his/her CVs and Cover letter.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's *Procurement Policy for Bank Group Funded Operations, dated October 2015*, which is available on the Bank's website at <http://www.afdb.org>. The Ministry of Agriculture and Food Security is under no obligation to shortlist any individual consultants who expresses interest.

Interested Individuals should send their CVs and Cover letter Electronically to the address below by **December, 31, 2024** at 11:59p.m. (Midnight EAT) and mention "**Finance Management Officer.**"

Attention: Peter Mazedi Nathan  
Ag. Program Director  
Single Project Coordination Unit (SPCU)  
Ministry of Agriculture (MAFS),  
Ministries Complex, Juba- South Sudan,

E-mail: [recruitmentsouthsudan.spcu@gmail.com](mailto:recruitmentsouthsudan.spcu@gmail.com). Women are strongly encouraged to apply.

